Neighborhood Council Meeting

Minutes
21 March 2013, 5:30pm
City Hall Conference Room

Neighborhood Council members in attendance:
Michelle King (Woodruff, Deputy Chair)
James Liddle (Bridger)
Richard Steele (Wilson)
Beth Saul (Ellis)

Neighborhood Council members not in attendance:
Mackenzie Stevens (USU) – absent
Marilyn Griffin (Adams) – excused
Benjamin George (Hillcrest) – excused

Member of Logan City Council in attendance:
Karl Ward
Holly Daines

City Staff in attendance:
James Olson
Amber Reeder

Members of the public in attendance: See ‘Attendees’ list

<table>
<thead>
<tr>
<th>Call to Order</th>
<th>Deputy Chair King called the meeting to order at 5:35pm.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acceptance of Minutes:</td>
<td>Tabled until 18 April meeting.</td>
</tr>
<tr>
<td>21 February 2013</td>
<td></td>
</tr>
<tr>
<td>Approval of Agenda</td>
<td>No motion as we were without a quorum for this motion until Steele’s arrival at 5:45pm.</td>
</tr>
<tr>
<td>Neighborhood concerns / updates</td>
<td>Bridger Neighborhood&lt;br&gt;1800 N Neighborhood meeting report&lt;br&gt;Liddle reported that a meeting was held at his home for residents affected by the likely 1800 North expansion. It was a positive meeting, attended by Council members Holly Daines and Dean Quayle and Public Works Director, Mark Nielsen, who explained the project to the degree he could. Neighbors wanted improvements completed on 1800 N before it was expanded to connect with 1000 West. The neighbors felt very good about the interaction.</td>
</tr>
</tbody>
</table>
**Ellis Neighborhood**
About 30 people attended the January neighborhood meeting and she collected 20 email addresses. People were interested to know how to file complaints against neighbors.

**Proposed 100 S closure for the school**
Saul indicated that this will be a very contentious issue – “it will be our canal - for the neighborhood to vacate the proposed stretch of road. It is good to know that the issue is coming. Reeder indicated that it has only been mentioned by the school board as a proposal and has not gone before the City Council. Daines stated no formal request has been made.

**Wilson Neighborhood**
Steele did not hear from anyone. He sent an email to his email list regarding sidewalks.

**River Hollow Neighborhood Alliance “Spring Sweep”, June 2013**
Olson shared that Jim Reese and the River Hollow Neighborhood Alliance was coordinating a neighborhood cleanup in a section of Wilson neighborhood. Steele was not aware of it.

**Woodruff Neighborhood**
King heard a complaint from a resident about cars along 300 W between 600 S – 800 S. Says that there are always broken down cars on a vacant lot at approximately 350 W and that there is also a dumpster there. She wonders if the owner is aware. James Geier has been made aware of it and some correction was made.

The resident also expressed concern about over-occupancy at an address that he did not give the address for. He does not like the increase of traffic caused by multiple home day cares. People come and go with frequency to pick up and drop off. Ultimately, the resident “is tired of it looking dumpy”.

Daines indicated that perhaps they should have a business license. Ward indicated that state licensure requirements dictate parking and several other requirements.

<table>
<thead>
<tr>
<th>“Attack” recommendations: Communication updates</th>
<th>In response to suggestions made by residents and the Neighborhood Council, particularly since November 2012, Olson introduced several changes and improvements.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>An information center at the Logan Library will soon be completed. It will include maps of interest and will have a flyer rack.</td>
</tr>
</tbody>
</table>
The Neighborhood/Block Improvement Program (now coming into its second year) will be expanded to support exterior improvements, particularly for group projects.

The local media has been very generous of its coverage of neighborhood issues, and Olson anticipated that continuing.

Olson felt that notices in elementary school newsletters for neighborhood meetings will be just as effective as sending home flyers, as was done for the January 2013 meetings. He felt the benefit did not correspond with the effort.

To communicate, Olson said that they will use inserts in utility billing flyers and memos, as space is available, which is not often.

Olson indicated that an information-filled resource is www.loganutah.org.

Facebook and Twitter will continue to be used as social media channels.

Olson suggested that the expanded number of people involved with the Neighborhood Council would lead to more people responding to requests for information, networking with churches, and delivering flyers.

Olson introduced a new email notification subscription system, showing its functionality for subscribing to topics, including one for each neighborhood district.

There is also a “Topic History” function that allows people to look back at emails they are not subscribed for, not unlike a blog.

All emails from neighborhood representatives should go through this system.

The system has a “reply” capability, allowing people to easily provide feedback to the content sent out.

Olson reviewed the new Code Red system, which sends text and/or automated calls and/or email messages for emergency and general notifications.
Concern was expressed about the number of phone calls would be sent out and who would have the capability to send them out. Olson indicated that he was not aware of any established policies and procedures related to this program. Daines and others had concern that if frequent automated voice messages were to go out, people would tune them out and not pay attention when they were important or would be annoyed.

The Logan Police initially purchased the system, but other departments have bought in. Olson assumed that any notifications would have to meet department head approval and would most likely be sent out by the Public Information Officer. He indicated that he would find out and follow-up.

The email subscription system, CodeRed, Facebook, and Twitter will be marketed together.

King expressed that many people will be hesitant to put their contact information on a government list, and knowing who will have access to it. Olson indicated that the CodeRed system keeps contact information private. Privacy will be addressed in the marketing.

Olson shared that the Community Development department has also taken specific steps to improve its communication, and will be testing others. Signs on “action” properties will be posted, such as for those for which applications for design review permit, subdivision, conditional use permit, or zone change have been submitted.

The department will be testing aspects of notifications, such as expanding the radius to 500’ and/or utilization of the Code Red system.

On the list for the future is producing videos and publications explaining land development code, grandfathering, other complex issues.

A resident encouraged us to ensure we work with the university.

Neighbor expressed concern about cul-de-sac snow clearing. He says that they don’t get done, but if they do, it is not a good job. The resident lives on 870 North, which is off 200 East. Olson will pass the concern along to the Streets division for next year.

<table>
<thead>
<tr>
<th>Neighborhood concerns / updates</th>
<th>Logan Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear the Way Winter Challenge feedback</td>
<td>Olson presented a handout of information collected from the public in</td>
</tr>
</tbody>
</table>
response to the request for citizen feedback on how to get more people to clear their walks of ice and snow. The handout also considered recommendations from Olson to James Geier, Neighborhood Improvement Manager. Olson encouraged Council members to submit more recommendations and feedback to Geier. (See handout as part of these minutes.)

_CDBG application process_
Olson informed the Council of the proposed performance measures and important dates pertaining to CDBG for program year 2013. (He presented a handout that is included as part of these minutes.)

_January 2013 Neighborhood Meeting Summary_
Olson informed the group that a summary of the January 2013 meetings had been made available to the public for the benefit of those that missed the meetings.

_Better Logan_
Olson shared with the group that he has started a not-for-profit organization called “Better Logan”. He said he keeps it separate from his city work, though there is crossover. He invited the Council and residents to learn more about it anytime after 5:00pm, Monday to Friday.

<table>
<thead>
<tr>
<th>“Attack” discussion: Infrastructure</th>
</tr>
</thead>
</table>
| Olson reviewed guiding documents and board and committee related to infrastructure decision-making. A list of these are available as part of the minutes. King would like the sidewalk condition inventory in iWorq to be published.

Daines suggests that there be one contact that every complaint goes to and the person should then transfer the complaint to the person determined as being the best to manage the issue and they would follow-up with the complainant to let them know to whom the complaint was transferred. A resident expressed that he would appreciate receiving an email in response to his complaint. Daines may put this customer service issue on a future City Council agenda.

Holly Daines feels that the City website needs a redesigned. While there’s lots of information, it is hard to find.

A handout shows an example of how much sidewalk projects cost. A second handout provided several scenarios of infrastructure and asks for people to write in a fair funding breakdown. Neighborhood representatives are asked to complete the breakdown and to come back with it for next meeting for further discussion. (Handout is
King identified sidewalks past 600 West as priorities, as many areas are isolated. Sidewalks to schools, parks, cut down walking distance from one area to another, avoid isolated zones.

One tool for prioritizing sidewalks is a survey produced by Community Development. Neighborhood Council members are asked to take 10 surveys and have people complete them with an eye to if the survey is understandable before publishing it for wide distribution.

<table>
<thead>
<tr>
<th>Agenda for May neighborhood meetings</th>
<th>Olson proposed to incorporate mapping, neighborhood naming, alternate member selection into May neighborhood meetings. There was a positive consensus.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Resident doesn’t see why we would break the neighborhoods down. King explained that it helps communication. He feels that the City administration, particularly Community Development, is too involved in the Neighborhood Council and neighborhood meetings.</td>
</tr>
<tr>
<td></td>
<td>King explained that the ideas have come from the neighborhoods and Neighborhood Council. The Community Development department is simply organizing them.</td>
</tr>
<tr>
<td></td>
<td>Liddle would like 1800 N discussed. Residents were concerned about 200 East, decreasing homeownership, deteriorating conditions, and marketing neighborhoods as desirable areas.</td>
</tr>
<tr>
<td></td>
<td>Daines and Ward felt that it would be good to maintain or increase the public comment period.</td>
</tr>
<tr>
<td></td>
<td>Resident thinks people would like the meeting to have an element of action, to create a neighborhood cleanup.</td>
</tr>
</tbody>
</table>

| Adjourn: 7:35pm | No motion as Saul had to leave @ 7:15pm, leaving us without a quorum for a motion. |
To submit additional input, contact James Geier, james.geier@loganutah.org, 435-716-9027

## Ideas, Feedback, and Recommendation

### The Ideas

#### Stacy Banks

1. For apartment complexes... have some sort of Landlord Honor List in the Herald Journal or on the Logan city site where 10-15 complexes for the month are given free ad space or given a small amount off their utilities that week/month for keeping the sidewalks clear.

2. For neighborhoods west of Main Street like on 600 N, make sure everyone has a sidewalk! Then people can't say, “It doesn’t matter if I shovel, the neighbors don’t have a sidewalk, and everyone will end up walking on the street anyway.” We have so many people that take the bus or walk and it really isn’t safe to not have more consistent sidewalks (also in front of all the businesses on 600 W!)

3. Reminder on our utility bills or in the Therm-Wise newsletter.

4. Just ask. Ask Scout troops or religious organizations to adopt a street in Logan (sign up online?) and help year-round checking for trash, weeds, snow, etc.

5. Give senior citizens or those who can’t shovel a way to request or sign up for assistance (then the groups above can easily find people to help in the neighborhood).

6. Provide some community snow blowers that citizens can rent for 2-4 weeks at a time for $5 or $10. Encourage them to share the wealth and do one other person’s sidewalk as well as their own each time.

7. Give out kid-size shovels (through schools?) and encourage shoveling with their parents.

#### Christine Willie

8. When residents sign up for utilities hand them a flyer indicating the rules of cleaning sidewalks.

9. Send out a flyer in the utility bills around October reminding home owners of their responsibilities to keep sidewalks clear.

#### Paul Taylor

10. Randomly provide rewards to some that maintain their sidewalks, such as movie tickets. They do this for some things in Sandy. It reinforces the good behavior.

#### Holly Daines

11. Businesses could get letters reminding them that they do have to
clear sidewalks -- just like owners of vacant lots get letters each summer from the fire marshall telling them they have to cut the weeds to prevent fire hazards. It could be sent in conjunction with the business licensing renewal process. Perhaps we could have a standard letter about snow removal (and the penalties for non-action) -- similar to what the fire marshall sends -- which goes to each business owner when they renew?

12. (In another city,) one of the local orthopedic hospitals purchased and was giving away a hundred snow shovels to people who would sign a pledge to help shovel for people in their neighborhood who couldn’t (the elderly, disabled, etc.). The sponsor got nice (free) publicity, talked about safe ways to shovel (use legs not back), and (they hope) maybe picked up a few more clients when somebody needed care. A win for everyone at no cost to government.

Mark Lunt, Catalyst Rentals

13. We sent out the newspaper article on shoveling sidewalks to all of residents reminding them that they are responsible for removing the ice and snow.

Arthur Caplan

14. . . . one simple solution is to begin by levying relatively steep fines (say $25 per violation?). At this fine level, you could easily employ an ample number of "sidewalk snow inspectors" throughout the city (similar to those employed to handout parking tickets?). It would also give residents ample monetary incentive to keep their sidewalks free of snow. The "per violation" part of this idea is of course a bit slippery (no pun intended). The way to handle this one is to inform violators that follow-up visits by the snow inspectors will occur on a randomized (i.e., probabilistic) basis, meaning that each violator has some positive probability of being revisited (say in 2-3 days, or so), and if their sidewalks are not cleared by that time another fine is levied (again, with another randomized follow-up visit occurring after that). This method would of course require the city to define what is enough of a snowfall event to trigger the sidewalk snow inspections. And it would require the city to bite the proverbial bullet and do a potentially unpopular thing politically given this valley's mindset - expand government's role in the helping the community function better.

If you don't like the idea of hiring staff for this purpose, then you might consider rewarding (i.e., paying) residents based on the number of addresses they submit to the city on a day-by-day basis of their non-compliant neighbors (similar to how official sidewalk snow inspectors would otherwise do their jobs). Of course, in this case the city will still need to do follow-up inspections on the residents' respective call-ins.
... perhaps the city could implement a pilot test of the program in a few neighborhoods, during which we would gather data on household behavior. Issa Hamud and I did something like this with curbside recycling (in the Cliffside and Island neighborhoods) before the city jumped in with both feet and set up the current program valley wide. It worked nicely for Issa.

15. For those who complain about being fined while they are on vacation, and thus not physically present to shovel their walks on snow days, they can easily make arrangements with a neighbor ahead of time to shovel their walk while they are gone. For example, if a resident thinks there is a 90% chance that a sidewalk snow inspector would find their sidewalk in non-compliance while on vacation, then his/her expected fine is $0.9 \times $25 = $22.50. That means, if s/he can find a neighbor who is willing to shovel for something under $22.50 per snowfall, it’s in his/her best interest to contract with this neighbor ahead of time - problem solved.

16. You might also add to this penalty scheme random rewards of $25 that are sent to residents who do a nice job of shoveling their walks during/after a snowfall event. With all of the revenue you’d be generating through the fines (which, by the way, should also be levied on businesses, and at a higher rate), it should be no problem rebating some of it to residents as rewards for being good citizens. You could of course publicize this and have some fun with it.

Alex Anderson

17. When we lived on north 100 East and down here, there was a particular individual with an ATV equipped with a plow that in a way adopted the neighborhood. Both up there and here, they will regularly plow every sidewalk in a several block radius. I believe there are a number of folks like this, helping out the community and doing what they enjoy, riding their ATVs. I propose that Logan City provide free gas for these volunteers' ATVs, while they are plowing their adopted sidewalks. It'd be simple to verify that they are plowing the sidewalks and using the gas for this purpose, and I believe would be beneficial to all involved.

Sharilee Griffiths, Cache Valley Volunteer Center

18. I would like to address this issue as part of the Citizen Assist program that we started in the Fall. This would involve working with BRAG and neighborhoods to find those in neighborhoods that would be somewhat less capable of clearing their walks (seniors, permanently disabled, temporarily disabled, single parents, etc.). The Citizen Assist program would match volunteers from the neighborhood with those needing assistance. The CVVC-operated Community Tool Shed has a number of shovels that they could lend for a season, as needed.

CVVC has some “perks” to provide to volunteers (movie tickets, etc.),
but we might want to consider subsidizing a volunteer end-of-season party.

Amy Hochberg

19. We incorporate in our leases a specific statement that urges the tenants to keep the sidewalks snow free. Obviously, the properties that we own in Logan can easily be monitored by us. However, the property in Moab is out of sight and therefore, sometimes out of mind!

20. I would suggest that Logan City could send a warning letter (and/or email) to the property owner with a photo of the unshoveled sidewalk in front of their property along with a paragraph stating the City code. This would bring the problem to the landlord’s attention. This way, the landlord could either communicate the problem with the tenants, hire a snow remover, or clear the sidewalk him/herself. With digital cameras and digital media, the photos could easily be taken and transmitted. I suppose this same approach could also be used for homeowners (not just landlords).

When Logan City collected landlord data and required landlords to buy a landlord license and receive training, I automatically assumed the purpose was to give Logan City more control in situations such as the one we are discussing. I do not think it is out of line for Logan City to enforce a code, especially one so critical. Not only is it neglectful, but also dangerous. I also see this as one important step in helping to get a grip on our air pollution problem.

I would think that if property owners are held accountable for the sidewalks in front of their houses then they will comply in the future.

via Stephanie Nelson


Volunteers of America can help those 60 and older in (Colorado) counties with shoveling snow. We make a match between a client and a volunteer who live within two miles of each other. Then, when there is a snowfall of 2 or more inches, we ask the volunteers to shovel the sidewalk and walkway for their assigned senior within 24 hours. This program was initiated to keep seniors safe from falls on snow or ice during the winter. The program also keeps seniors from accruing city or county fines for not being able to shovel their snow from the sidewalks.


For the past several years the Village of Oak Lawn has offered a volunteer snow shoveling program for seniors and disabled persons with little or no family in the area to help with snow removal from walks and driveways. At the end of the snow season, Palermo's on 95th Street will host a
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>pizza party for student volunteers, including some pretty nifty prizes, such as iPads, iPods and gift cards to local businesses and restaurants.</strong></td>
</tr>
</tbody>
</table>
City of Evanston's Senior & Disabled Persons Snow Shoveling program connects residents with volunteers who are willing to provide snow shoveling services. Volunteers will be needed for the entire winter 2012-13 snow season.  
Evanston residents often request assistance during harsh winters for snow shoveling and by residents providing their contact information to the program list, Evanston residents can be provided with a complete list of available volunteers in their area. The resident is responsible for contacting the volunteer from the list provided them by the city's volunteer program and for making financial or scheduling arrangements. The volunteer is responsible for completing the task or notifying the resident if they are unable to complete the work. |
This winter season, NYC Service is assisting community-based organizations in mobilizing volunteers to help seniors avoid accidents and ticketing by organizing a comprehensive, last resort snow removal strategy.  
The City is encouraging New Yorkers to give their blank this winter by helping neighbors in need - especially seniors and those living with disabilities.  
Our office will be acting as a referral program, connecting interested volunteers with partnering organizations. |
While winter can be hazardous for everyone here in our City of Pittsburgh, it can be especially difficult for our elderly and physically disabled residents, who may not have the ability or resources to remove snow from their sidewalks and walkways. Snow Angels aims to help minimize the hardships of snow removal by pairing volunteers with elderly or disabled residents in their neighborhood who they will assist with snow removal after each snow storm for the winter season. |
Financial constraints may discourage an elderly person on a fixed income from calling someone to plow and shovel snow for them, or from purchasing a snow blower.  
Shoveling walks and driveways is a great opportunity to help the elderly, as well as to get to know them better. Rarely would anyone refuse your offer to snow blow or shovel, but if there is a concern, simply introduce yourself and explain that you're a neighbor who wants to help. Or, seek an introduction from a mutual friend. |
The Feedback

Anonymous - Get your city workers to help on this act!!

Tracy Swenson - My mom lives alone and is 70 years old with just me and my sis who live outside of Logan, its very heard to keep hers clear. For her to get fines when she is not physically able to do it herself is wrong, unfair so what polices are in place for people like her,. From tracy Swenson Nibley UT

Jennefer Parker - I applaud our city leaders for taking the initiative to improve the condition of our city walkways. I wasn't able to attend my neighborhood council meeting and really wanted to because of this very issue. Just in this past week, I've seen a woman in her eighties who relied on a walker for mobility, on her hands & knees downtown crossing a snowbank to a crosswalk at a major intersection, and a man who was traveling in a manual wheelchair down one of our busiest streets because he couldn't navigate the sidewalk due to snow. If we are truly deserving of some of our "best city" awards we need our businesses and neighborhoods accessible to all citizens. It is critical that our seniors and citizens with mobility issues be able to access our bus system to maintain their independence. And less driving by all of us will help improve our air quality and our fitness. It shouldn't take each of us ratting out our neighbors to enforce this regulation. I'm not concerned about those who miss an occasional day of shoveling, we have people near our house that don't clear their sidewalks all year. Thank You!

Alex Anderson
Funny the article in the Herald Journal today, as I have been thinking about snow removal for some time. I live on 100 East, by the expansion and new development. I've actually been excited about the expansion, as we now have contiguous sidewalks and bike lanes. I've been impressed with how many folks utilize the sidewalks, particularly the Cobblestone development and the may seniors that are benefiting from walking and the sidewalks.

Unfortunately, few folks walk along south 100 East these days. This is largely due to the condition of the sidewalks along the Logan River bridge, and the vacant lot on the northwest corner from the bridge (hint, hint, shouldn't the property owner be shoveling the sidewalk?). The bridge is impassible on foot, except in the road and in traffic. Right now, a jogger is running in the road, leading to unsafe conditions. Is the city responsible for the sidewalk along the bridge?

Amy Hochberg
... I greatly appreciate Logan City's effort to enhance pedestrian mobility during winter (when our air is dirtiest).

Last weekend I went for a walk from my house on the Boulevard to Old Main hill and my feet were totally soaking due to melting snow on unshoveled sidewalks just above the steep dugway (west side) and along 400 N. The sidewalks were so bad that I actually had to climb on top of the snowbanks into on coming traffic on 400 N! There is absolutely no way a wheelchair or stroller could have been pushed down these sidewalks, and it would have been impassable by an elderly person. These sidewalks are in an area of Logan that is most heavily used by pedestrians, yet I have noticed in my 20 yrs of walking that they have never been shoveled!

Thank you for this opportunity to express my idea.
The Recommendation

**Preventative marketing . . .**

. . . to 1) owner-occupied, 2) landlords, 3) tenants
- Email subscription service, social media
- Media coverage
- Website
- Utility billing flyer
- Provide flyer at the time of the utility service hookup
- Through business licensing renewals
- Through the elementary schools (presentations to kids, take-home flyers)
- Provide letters that neighbors can deliver to their block
- Pre-winter door knocking around problem areas
- CodeRed notification prior to or following large snow events (specifically to problem areas)

. . . specific to owner-occupied
- Cache Valley Volunteer Center launch, market, coordinate Citizen Assist (see idea 18.)
- Brief presentations at September & February neighborhood meetings

. . . specific to landlords / tenants
- Prepare and make available resources that landlords can use, such as language to consider inserting into rental agreements pertaining to the maintenance of sidewalks, flyers they can distribute to their renters
- Direct mail to real estate and property management companies

**Reaction . . .**

. . . to 1) owner-occupied, 2) landlords, 3) tenants that don’t shovel (*City action*)
- Code enforcement process (graduated fines, proactive and reactive approaches)
- Door hangers warning of impending enforcement, laying out the consequences of not clearing sidewalks

. . . specific to owner-occupied that don’t shovel (*City action*)
- Referral to CVVC Citizen Assist

. . . to 1) landlords, 2) tenants, 3) owner-occupied that don’t shovel (*Citizen action*)
- The City makes available resources and suggestions that neighbors can use, including door hangers or paper that looks like a ticket advertising Citizen Assist or offering assistance or conveying concern; articles about big lawsuits filed against property owners; ideas for talking to your neighbors.

. . . to those that do shovel (*City action*)
- Neighborhood Council or City drops rewards (movie tickets, gift certificates); perhaps as part of a yet-to-be designed larger “Good Neighbor” program

. . . to those that do shovel (*Citizen action*)
- Encourage neighbors to express thanks to other neighbors, verbally and/or with cookies
## CDBG Application Process

<table>
<thead>
<tr>
<th>Proposed Performance Objectives</th>
<th>$488,989</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construct neighborhood improvements</td>
<td>$294,000 (~60%)</td>
</tr>
<tr>
<td>• approximately 2000 linear feet of sidewalk</td>
<td></td>
</tr>
<tr>
<td>• curb and gutter</td>
<td></td>
</tr>
<tr>
<td>• ADA corners</td>
<td></td>
</tr>
<tr>
<td>• Parkstrip</td>
<td></td>
</tr>
<tr>
<td>Provide funding assistance to neighborhoods and households via the Neighborhood/ Block Improvement Program.</td>
<td>$49,000 (~10%)</td>
</tr>
<tr>
<td>Create a set aside fund to support up to three sustainable projects for established nonprofits (including the city), such as:</td>
<td>$49,000 (~10%)</td>
</tr>
<tr>
<td>• facility improvements</td>
<td></td>
</tr>
<tr>
<td>• one-time seed funds for program development</td>
<td></td>
</tr>
<tr>
<td>• economic development</td>
<td></td>
</tr>
<tr>
<td>• alternative infrastructure projects</td>
<td></td>
</tr>
<tr>
<td>Program Administration Planning and Capacity Building</td>
<td>$96,989 (~20%)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 April</td>
<td>Annual Action Plan (funding recommendation) public review / comment period begins – please submit written comments to James Olson, <a href="mailto:james.olson@loganutah.org">james.olson@loganutah.org</a></td>
</tr>
<tr>
<td>16 April</td>
<td>City Council Workshop – Funding recommendation review</td>
</tr>
<tr>
<td>7 May</td>
<td>Annual Action Plan public review / comment period ends</td>
</tr>
<tr>
<td>7 May</td>
<td>City Council Public Hearing – Funding recommendation / Resolution</td>
</tr>
</tbody>
</table>
**Infrastructure guiding documents**

- 2011 Transportation Master Plan
  - City of Logan
  - [www.loganutah.org](http://www.loganutah.org), click Public Works icon, click Engineering, click Master Plans and Studies

- Walk/Bike Barriers Survey
  - Various agencies
  - [www.cachempo.org](http://www.cachempo.org), scroll down and click “CMPO to Conduct Walk/Bike Barriers Survey”, click “Click here to see mapped responses to the survey”

- Regional Transportation Plan 2035 (see pages 33 & 34)
  - Cache Metropolitan Planning Organization
  - [www.cachempo.org](http://www.cachempo.org), Plans & Studies

- Envision Cache Valley
  - Chapter 3: The Cache Valley Vision (see pages 15 & 16)
  - [http://www.cachecounty.org/cpdo/envisioncache.html](http://www.cachecounty.org/cpdo/envisioncache.html)

**Board and Committee**

- Cache Metropolitan Planning Organization 1<sup>st</sup> Mon., 5 pm
- Parks and Recreation Board 3<sup>rd</sup> Thurs., 9:30 am
- Renewable Energy Board 1<sup>st</sup> Wed., 7:30 am
- Storm Water Advisory Board As needed
- Solid Waste Advisory Board Quarterly
- Light and Power Advisory Board 2nd Wed., 7am
- Water and Sewer Board 3<sup>rd</sup> Thurs, 4 pm
**Board and Committee Assignments**

**HOLLY DAINES:**
**Council Chair (January-December)**
**RDA Chair (January-December)**
- Cache Metropolitan Planning Organization: 1st Mon., 5 pm
- Economic Development Committee: 2nd Wed., 10 am
- Parks and Recreation Board: 3rd Thurs., 9:30 am
- Youth City Council: 1st and 3rd Mon., 5:30 pm
- Renewable Energy Board: 1st Wed., 7:30 am
- Neighborhood Council Chair Committee: As needed
- CDBG: As needed

**TOM JENSEN:**
**Council Vice Chair (January-December)**
**RDA Vice Chair (January-December)**
- Storm Water Advisory Board: As needed
- Economic Development Committee: 2nd Wed., 10 am
- Cache Valley Center for the Arts Board: 2nd Thurs., 5:30 pm
- Downtown Alliance: 2nd Tues., noon
- Solid Waste Advisory Board: Quarterly
- North Park Interlocal Cooperative: Quarterly

**DEAN W. QUAYLE:**
- Logan-Cache Airport Authority Board: 1st Tues., 8 am
- Light and Power Advisory Board: 2nd Wed., 7 am
- Golf Course Advisory Committee: 3rd Thurs., 5:00 pm
- Audit Committee: As needed

**HERM OLSEN:**
- Historic Preservation Committee: As needed – 1st/3rd Mon., noon
- Fine Arts Committee: As needed annually
- Forestry Board: As needed
- Renewable Energy Board: 1st Wed., 7:30 am
- CCEMS Board - Ambulance: 2nd Tues., 3:00 pm
- CDBG: As needed
- ASUSU Board: Tuesdays

**KARL B. WARD:**
- Library Board: 2nd Tues., 5:30 pm
- Citizens Compensation Advisory Committee: As needed annually
- Water and Sewer Board: 3rd Thurs, 4 pm
- Neighborhood Council Chair Committee: As needed
- CCEMS Board - Ambulance: 2nd Tues., 3:30 pm
- Zoo Advisory Board: As needed
- Audit Committee: As needed