

Minutes of the meeting of the Logan Municipal Council convened in regular session on Tuesday, January 4, 2011 at 5:30 p.m. in the Logan Municipal Council Chambers, 290 North 100 West, Logan, Utah. Chairman Herm Olsen conducting.

Council members present: Chairman Herm Olsen, Vice Chairman Dean Quayle, Holly H. Daines, Jay Monson and Laraine Swenson. Administration present: Mayor Randy Watts, City Attorney Kymber Housley and City Recorder Teresa Harris.

OPENING CEREMONY.

Herm Olsen gave an opening thought and Norma Olsen led the audience in the pledge of allegiance.

Meeting Minutes. Minutes of the Council meeting from December 7, 2010 were reviewed and approved with minor changes.

Meeting Agenda. The meeting agenda was approved. Chairman Olsen announced at tonight's meeting there would be four public hearings.

Meeting Schedule. Chairman Olsen announced that regular council meetings would be held the first and third Tuesdays of the month at 5:30 p.m. The next regular council meeting is Tuesday, January 18, 2011.

QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL.

No comments for the Mayor or Council.

MAYOR/ STAFF REPORTS.

State of the City Address – Mayor Randy Watts.

Mayor Randy Watts read his 2011 State of the City Address.

*Mayor Randy Watts
State of the City Address
Tuesday, January 4, 2011*

I would first like to begin my remarks by thanking the Council, the administration and our city employees for their perseverance and help in staying balanced during this past fiscal year.

Economic woes continue to trouble the entire nation, and while Logan has not been totally immune, we have weathered this passing storm with tremendous strength. I credit the hard work of our employees, the sound decision making of the city council and the prudence of our department heads and executive staff for steering us in the right direction.

We have accomplished incredible things in 2010, all while minding the dollars and cents:

- *We have chip sealed 19 miles of roads and completed 2,600 feet of sidewalk.*
- *We placed into service three new ambulances.*
- *We established a disaster recovery site and a full backup network of the city's vital records.*
- *We continue to provide voluntary green waste services as well as recycling services; and the number of households serviced continues to increase.*
- *We completed the design of a new fire station in southwest Logan and remodeled Station 70.*
- *Our police and fire departments are staying current in their training and certifications and we remain one of the safest Metropolitan areas in the country.*
- *The Parks and Recreation department received Best of State status for 2010.*
- *We even had time to clean 78 miles of sewer mains – now that's a dirty job!*

And the list goes on and on... I have included a full index of citywide accomplishments in my written report and submit it to the Council with great pride and satisfaction.

When so many municipalities nation-wide are struggling to provide basic services in the face of staggering budget shortfalls and sweeping layoffs, our city maintains an 18 percent emergency reserve in the General Fund and we end 2010 with a balanced budget.

Besides the bulleted list of tangible, measurable goals that we have achieved in 2010, there are numerous, uncounted acts of service every day that keep our city clean, safe and responsive. I am amazed at the number of letters that I receive from citizens thanking our employees for a job well done – they use words like... professionalism, courtesy, helpfulness and hard-working. I say to our employees, well done, and to our citizens, thank you, hearing these words make my job a lot easier.

Logan is not without its problems; we need even more sidewalks, a connecting trail system, cleaner air, improved streets, storm water maintenance, light and power upgrades and risk management improvements. We also, like the rest of the country, need to decrease our unemployment.

In with 201 and, with your help, we will continue to work hard to improve in these areas and accomplish a new list of goals; a list of which I have enumerated in my written report.

As I watch and evaluate the day to day operations of our departments, I am very proud to see the streets being plowed, solid waste being collected, water leaks being fixed, accidents being carefully handled and electrical problems being safely dealt with. These are the things that we all take for granted, but which keep Logan's commerce, community and quality of life solid and progressing.

The state of the city is strong and we truly are, as our logo states; a City United in Service. Thank you.

Logan-Cache Airport Master Plan Update – Chuck Larsen and Rich Stehmeier.

Chuck Larsen and Rich Stehmeier from the Logan-Cache Airport gave an update on the Airport Master Plan. The master plan shows long and short term plans for the airport and has been approved by the Logan-Cache Airport Board and the FAA. There is a lot of green space identified in the Benson area and the residents who live there want this to remain rural. The Division of Aeronautics of Utah said this is one of the best Airport Master Plans they have seen.

Mr. Stehmeier reported they continue working on plans at the airport and are trying to get business people to help with the cost of projects. He said the economy has made things difficult to fund projects at the airport and he hopes this will change soon. He said the runway has been upgraded so they can receive larger aircraft.

Board Appointments.

Mayor Watts asked the Council for ratification of Rodney Hunter to serve on the Golf Advisory Board which is a three year term. He also asked for ratification of the following to serve on the Library Board which is a three year term. Joe Needham (re-appointment), Chad Hutchings (re-appointment), Nick Eastmond (new appointment), Stacey L. Wright (new appointment).

ACTION. Motion by Councilmember Monson seconded by Councilmember Quayle to approve ratification of Rodney Hunter as presented. Motion carried unanimously.

ACTION. Motion by Councilmember Daines seconded by Councilmember Monson to approve ratification of Joe Needham, Chad Hutchings, Nick Eastmond and Stacey L. Wright as presented. Motion carried unanimously.

Ratification of the new Logan City Justice Court Judge.

Mayor Watts asked the Council for ratification of David C. Marx to be the Logan City Justice Court Judge replacing Cheryl Russell who passed away in August 2010.

ACTION. Motion by Councilmember Monson seconded by Councilmember Daines to ratify Logan City Justice Court Judge David C. Marx as presented. Motion carried unanimously.

City Recorder Teresa Harris gave David C. Marx the oath of office and he was sworn into office as the Logan City Justice Court Judge.

Judge Marx thanked Mayor Watts and the Council for this opportunity. He introduced members of his family and thanked the Court staff for all they do in keeping the courts running smoothly.

COUNCIL BUSINESS.

No council business to conduct at this time.

ACTION ITEMS.

PUBLIC HEARING – Consideration of a proposed resolution to adopt changes to Governmental Accounting Standards – Res. 11-01.

Chairman Olsen opened the meeting to a public hearing.

There was no public comment and the hearing was closed.

Finance Director Richard Anderson asked the Council to table resolution 11-01 until the January 18, 2011 council meeting. He has additional information he would like to add to the resolution before the Council approves.

ACTION. Motion by Councilmember Swenson seconded by Councilmember Daines to table Res. 11-01 as presented. Motion carried unanimously.

PUBLIC HEARING – Consideration of a resolution supporting the text of the Utah Compact on Immigration – Res. 11-04.

Chairman Olsen opened the meeting to a public hearing.

There was no public comment and the hearing was closed.

ACTION. Motion by Councilmember Monson seconded by Councilmember Quayle to support the text of Res. 11-04 as presented. Motion carried unanimously.

PUBLIC HEARING - Budget Adjustment FY 2010-11 appropriating: \$3,882 Fire Dept. reimbursement (Herriman Fire); \$8,418 Fire Dept. reimbursement (Various events); \$1,240 for the purchase of two rifles for Police Dept; \$14,000 for the 911 reverse call system; \$7,500 for the FY11 State Asset Forfeiture Grant; \$2,600 for the purchase of a camera system for the Police Dept; \$1,600 for the purchase of two tasers for the Police Dept. – Res. 11-05.

Chairman Olsen opened the meeting to a public hearing.

There was no public comment and the hearing was closed.

ACTION. Motion by Councilmember Daines seconded by Councilmember Quayle to approve Res. 11-05 as presented. Motion carried unanimously.

PUBLIC HEARING – Community Development Block Grant (CDBG) 2010-11 Annual Action Plan Projects.

Chairman Olsen opened the meeting to a public hearing at 6:15 p.m.

CDBG Coordinator James Olson explained that the CDBG application process goes from January 5 through January 31, 2011.

Jackie Foltynowicz, Community Nursing Services. She requested CDBG funding to expand their tele-health monitoring system. They are requesting \$7,400 to purchase the monitors for homebound patients. These are low income patients, they are not charged for this equipment and insurance is not billed.

Dave Schuster, Neighborhood Nonprofit Housing Corporation. He is requesting CDBG funding in the amount of \$125,000 for the Welcome Home Own in Logan Program. He stated that since 2003 the program has helped 98 families become homeowners with an average household income of \$29,000. They have given out \$575,000 in down payment assistance. To date there haven't been any foreclosures. The homes are preexisting, older homes in Logan City. Since July 2010 they have helped 10 families and he averages 3-4 phone calls per day from people asking questions about the program. Currently, the average income is \$32,000. These homes are required to be owner occupied and the grant is for a 10 year time period. If they move before ten years and they can find someone who qualifies for the program by their income the new owner can take the loan. If they stay longer than 10 years the loan is forgiven.

Councilmember Swenson asked because of the increased in home prices last year a lot of homes were above the income range and she asked if that was the case this year and if the home prices have dropped.

Mr. Schuster responded that prices have dropped but a lot of people have been turned down because of the market, making it harder to qualify. All of the money from CDBG goes towards down payment assistance they do not receive funding from any other source.

Karen Chrysostom, Whittier Community Center. She is requesting CDBG funding for energy efficiency renovation assistance for the Whittier Center. The building is 102 years old and needs a new boiler. This project could be done in stages with the boiler and other projects such as caulking, ceiling fans, replacing doors, landscaping and replacing windows also needs to be done. The amount she is requesting is \$90,000-\$100,000 for all of the projects mentioned.

Kirk Jensen, City of Logan Economic Development. He is requesting funding of \$32,000 for Cache Valley Branding which is a project involving groups to put together a marketing strategy to recruit and retain key businesses in Cache Valley. He said that 50% of this would be paid by private money or from other agencies. Second, is a parking terrace project at a cost of \$225,000 and this would be a 10 year commitment. Third, is a request for an enhancement to the downtown business development fund in the amount of \$100,000 for various projects. Fourth, is a façade match grant program in the amount of \$75,000 and would be 50% match from private money.

James Geier, City of Logan Community Development. Mr. Geier is requesting funding for various City projects. These projects will enhance walk ability; improve infrastructure and neighborhood revitalization within Logan City. Projects include neighborhood block and sidewalk improvements, continued improvements for ADA corners on Main Street going North, continued support for the Welcome Home Own in Logan Program and the Logan City fire alarm program. Also, funding for the South Main Parkway Project from 100 South to the "Y" to create a walk able environment. A sidewalk on East Canyon

Road from 970 East to 1420 East and property acquisition of the Temple Barn property. The funding request would be hundreds of thousands of dollars to complete all of these projects.

Andrea Bullen, Boys and Girls Club. She is requesting funding for various summer programs at the Boys and Girls Club. The majority of their programs help children from low income families. They are requesting funding of \$18,000. The majority of students during the summer months are from Logan City but some are from the Cache County.

Samantha McFarland, Common Ground. She is requesting CDBG funding in support of individuals with disabilities in the amount of \$20,000 for outdoor recreation events. She said that 90% of the people they fund are in the low to very low income category. Approximately 67% of participants are Logan City residents; others are Cache County or even Franklin, Idaho residents. Common Ground started in 1993 and their operating budget is \$285,000.

Chairman Olsen closed the public hearing at 6:40 p.m.

WORKSHOP ITEMS.

Budget Adjustment FY 2010-11 appropriating: \$3,325 for Police Dept. K-9 Seminar; \$3,000 for 911 Communication Center Geo-Coding System; \$69,145 to appropriate Utah State Liquor Law money to enforce laws involving liquor sales and consumption – Resolution 11-07 – Richard Anderson.

Finance Director Richard Anderson reviewed the proposed budget adjustments.

The proposed resolution will come back as a public hearing and action item at the January 18, 2011 Council meeting.

Consideration of a resolution in support of Federal Land and Water Conservation Fund Grant Program – Resolution 11-06 – Russ Akina.

Parks and Recreation Director Russ Akina introduced the proposed resolution. He said through Congress this will allocate funding set aside for its national interests and funding to the States and from there the States have the authority to administer the funding to local government. Logan City has been a recipient of this funding over the years. The resolution is for the 112th Congress to ask for their support to increase funding for the State program equal to federal allocation so that we can continue with park and recreation development in our community as defined by the Land and Water Conservation Fund Act of 1965. In 2010 nothing was dispersed because Congress did not come to a decision on funding. The money was allocated but not appropriated.

The proposed resolution will come back as an action item at the January 18, 2011 Council meeting.

Capital Improvement Projects – Mark Nielsen.

Public Works Director Mark Nielsen stated the total CIP proposal from the City for the next fiscal year is 54 projects at a cost of \$25,940,145. Many of the grants go through the City budget process and are funded and reimbursed through the City and they are included in the CIP list. The general fund is behind because of roads and streets, restricted funds are where they should be and enterprise funds are slightly behind because of a water and sewer debt but overtime this will be completed and paid.

Councilmember Monson said the information regarding the Sustainable Annual Funding should be at \$14 million dollars in the general fund. He asked are we that far off and when will we get to the point where we have to make up the difference.

Mr. Nielsen responded there isn't a fixed date of when we will make up the difference. Before the economic downturn we made significant improvement above and beyond what the numbers are showing now. The City has taken great care in making sure that what is built is of the highest standard so it will last longer. The \$14 million dollars is probably on the high side but that will depend on what happens 10-20 years from now.

Mr. Anderson stated that we are getting closer to a more exact number but at this time we can't address all of it this year. He feels at some point there will have to be an allocation to the CIP in the amount of \$14 million dollars. He would like to wait until the economy improves to start doing major corrections and set aside money here and there to start making a difference.

Councilmember Monson asked about the park strip restoration project and how much is left to do.

Community Development Director Jay Nielson responded that all single family areas have been completed and most of the multi family areas have been completed with about \$20,000 remaining to be done next year. There could be additional areas that will need to be cleaned up in the multi family and then we will move to commercial park strips. Commercial areas are 40-50% of the total park strip restorations. They are a sizable number and will be politically difficult.

Councilmember Monson asked about projects in the next year and has the Council approved these projects. He also asked about a transfer station.

Mr. Anderson explained that during the budget time period the plan for the transfer station was discussed. We want to go through the CIP list now because budget time is very busy and we want to discuss all capital needs, adopt the list and then when the budget comes forwards we can put these projects in the budget or move to the next budget year. He said the Council should set priorities at this time for the future budget. The focus should be on 5 and 20 years projects and the list can be revised each year.

Councilmember Monson voiced his concern that the Council hasn't reviewed and approved some of the listed projects. He would like more discussion about the individual projects and doesn't feel the Council should approve the provided CIP list without further discussion.

Councilmember Daines said she likes having the list now so the Council can see what could be coming in future years. She wants to see what's coming up and have a long term plan.

Mayor Watts said some of the long term items listed on the CIP list came from previous administrations to be considered in the future.

Councilmember Swenson said these are all options. She suggested the Council look at projects for the next couple of years and make a decision on those and wait on the long term projects.

Mr. Housley said the historical background is the City did not have a 20 year plan. The Council is not committed to anything this is just a guiding document and annually the Council appropriates money, until then it can change at any time.

Councilmember Swenson asked about the status of Fire Station 72 money. Money was budgeted last year in the amount of \$500,000 and that money is now in limbo at this time.

Mr. Anderson said the money is still there and is not being spent. We are waiting for a fire chief to be in place. Worst case scenario is this money will go back into the fund balance. He said we do need to start spending the impact fees.

Councilmember Swenson asked about Community Development projects.

Mr. Nielson responded they have worked with the finance department over the past few years to build an ongoing funding mechanism. He is comfortable with level of sources for these funds.

Mr. Anderson said we need to review some of our current policies during the budget process and update all of them to be included in the CIP list.

Councilmember Daines asked did department heads prioritize the CIP list or is this a general list where all projects are listed.

Mr. Nielson responded that departments developed their own lists and focused on the first five years.

Mr. Anderson said the list should be prioritized top to bottom. The Mayor's budget is being compiled at this time and the budget is due to the Council the first meeting in May. The budget needs to be adopted before June 22, 2011. We need to come to a resolve on the priorities sometime mid March so the budget can move forward.

The Council suggested that separate portions of the CIP list be discussed at each of the upcoming Council meetings.

Revised Land Development Code – Jay Nielson.

Community Development Director Jay Nielson said this is intended not be a typical workshop session since there have already been two previous Council workshops and the Council has a copy of the code. In the last four weeks they have made suggested revisions to the code. A new revised copy will be given to the Council so they have it for the public hearing on February 1, 2011. At that public hearing the Council can adopt the code, adopt with modifications or choose to continue adoption.

Mayor Watts said that as Jay Nielson retires from the City the completion of the Land Development Code is something Jay wanted to finish before he left his position at the City. Mayor Watts complimented and thanked Mr. Nielson for his work on the Land Development Code.

Councilmember Swenson said what a pleasure it has been to work with Jay Nielson and what an excellent department head he has been. She appreciates what he has done for Logan City.

The proposed Land Development Code will come back as a public hearing and action item at the February 1, 2011 Council meeting.

OTHER CONSIDERATIONS.

Councilmember Daines feels the City should have a transportation committee to review the transportation master plan and prioritize items from the plan. Public Works Director Mark Nielson stated that he would be willing to help with this committee.

Mayor Watts feels that that the Cache Metropolitan Planning Organization (CMPO) covers a lot of the issues regarding transportation and they spend a lot of time reviewing plans and discussing priorities.

Council Swenson said the transportation plan is a work in progress and it is the responsibility of the City to bring forward preferred options from the study. It should not be a citizen group who might come forward with several options. The Council recommended that Mark Nielson bring forward options to the Council that have been studied and are based on factual information that is gathered. These options will be scientifically prioritized from those who have the expertise and can make recommendations.

Mr. Nielsen said that road projects are some of the most volatile public meetings we have and they are done piece by piece. He feels it would be a good idea to have a citizen committee to help educate the public on roads and what options are being planned. Overall, he feels it would be a good idea for Logan City but it might be hard to find citizens to serve.

Councilmember Olsen feels it would be a good idea to have neighborhood council representatives serve on a transportation committee because it might be their neighborhood that is being impacted.

Mr. Housley said he is not confident that a citizen group can be trained on the Uniform Manual Traffic Control Device. Transportation is driven by empirical data and not what we think is our priority. They are traffic counts and standards we have adopted.

Mr. Nielsen said the Cache Valley Master Plan is focused on Logan City. The CMPO does not get into the detail that we should have in Logan City to make good traffic decisions. We have several traffic signals that are warranted and we are waiting on funding. The Council can make the determination on these traffic signals and what money is appropriated.

Mr. Housley feels the Council should make the determination of transportation needs and where and when a traffic signal goes in.

Mr. Jay Nielson said the Council and should have one main goal, to get the transportation master plan adopted.

Councilmember Swenson suggested bringing the transportation plan back to the Council at the next meeting and adopt as it is now because it is a living document that will change over time.

Mr. Nielsen responded that it will come back to the Council but changes on Center Street and other changes need to be made first. He anticipated it will come to the Council at the February 1, 2011 meeting.

Mayor Watts asked about board appointments. He would like the Council to think about board and committee assignments and try to make sure the boards are filled with people that want to serve. He feels that it's sometimes hard to fill these boards and get citizens who are willing to serve and commit to the time.

Councilmember Monson suggested that Mayor Watts ask the Council for names of citizens that want to serve on boards.

Councilmember Swenson feels that people should only serve for two terms and after that they should take a hiatus from a board for one year and then they can be considered to serve again.

Chairman Olsen will meet with Mayor Watts and talk further regarding board appointments and he will bring a proposal back to the Council.

Mr. Housley said City Appeal Boards should be treated differently than regular boards and committees. The City is better served by those who have served on a board longer time period.

Chairman Olsen asked about the upcoming Local Official's Day at the Legislature and what councilmember's are planning to attend. Mayor Watts, Dean Quayle and Holly Daines are planning to attend Local Officials' Day.

Chairman Olsen said he has asked the police department to look into the use of cross walk flags. He would be interested to know the costs, effectiveness and where they might be implemented. He also asked about the issue of clearing sidewalks of snow. He read a letter he received from a disabled citizen regarding sidewalks and her concern of not being able to access her wheelchair on sidewalks that are not cleared of snow.

There being no further business to come before the Council, meeting adjourned at 7:50 p.m.

ADJOURN.

Teresa Harris, City Recorder