

**DEPARTMENT OF COMMERCE**  
 Division of Occupational and  
 Professional Licensing  
 160 East 300 South, Fourth Floor  
 P.O. Box 45805  
 Salt Lake City, UT 84145-0805  
 (801) 530-6628



**OWNER/BUILDER CERTIFICATION**  
 and  
**AGREEMENT TO COMPLY WITH  
 THE CONSTRUCTION TRADES  
 LICENSING ACT**

<b>Name of Owner/Builder:</b>	<b>Address:</b>		
	<b>City:</b>	<b>State:</b>	<b>Zip:</b>

**LOCATION OF CONSTRUCTION SITE**

<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Subdivision Name:</b>			

**CERTIFICATION**

I, \_\_\_\_\_, certify under penalty that the following statements are true and correct and are based upon my understanding of the Utah Construction Trades Licensing Act:

1. I am sole owner of the property and construction project at the above described location;
2. The improvements being placed on the property are intended to be used and will be used for my personal, non-commercial, non public use;
3. I understand that work performed on the project, if it is the type of work which is regulated under the Construction Trades License Act, and Rules of the Contractor's Licensing Board, must be performed by the following:
  - a. myself as the sole owner property; or
  - b. a licensed contractor; or
  - c. my employee(s) on whom I have worker's compensation insurance coverage, on whom I withhold and pay all required payroll taxes, and with respect to whom I comply with all other applicable employee/employer laws; or
  - d. any other person working under my supervision as owner/builder to whom no compensation is paid; and
4. I understand that if I retain the services of an unlicensed contractor or compensate an unlicensed person, other than as an employee for wages, to perform construction services for which licensure is required, I may be guilty of a class A misdemeanor and may be additionally subject to an administrative fine in the maximum of \$2,000 for each day on which I violate the law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
*Signature of owner/builder*

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, in the County of \_\_\_\_\_, State of Utah.

\_\_\_\_\_  
*Notary Public*

My commission expires: \_\_\_\_\_