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PHONE 435.716.9020 FAX 435.716.9001
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How Do I Schedule a Building Inspection?

How do I schedule an inspection?

It is the responsibility of the person doing the work for which a permit is issued to schedule the required inspections. A minimum of 24 hour notice is required for requesting inspections. Our inspection schedules go daily from 9 a.m. to 11:30 a.m. and from 1 p.m. to 3:30 p.m. Most inspections are scheduled in 30 minute intervals, with exceptions of 4-way, final inspections, and others as needed. Because things may change unexpectedly while in the field, please plan on inspectors arriving ½ hour early or late.

There are two ways you can schedule an inspection, by phone or by email.

Call the Building Department at 435-716-9030 or email donette.sorenson@loganutah.org with the following information:

1. City Permit number
2. Address of job site
3. Date the inspection is requested
4. Time inspection is requested – morning or afternoon
5. Type of inspection requested
6. Contact name & telephone number

When you call, sometimes we are helping another customer or we may be away from the phone, please leave a message with all the above information and we will get back with you as soon as we can. Thank you!